

## PLAIN TOWNSHIP ZONING DEPT.

2600 Easton Street NE, Canton, Ohio 44721-2655 Phone (330) 492-4686 · Fax (330) 492-5136

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## **Transient Vendor Background Check**

All Transient Vendor applicants must submit the original FBI background Report, the original Ohio BCI background report and an application for a Transient Vendors Permit at the same time.

(The Transient Vendors Permit application will not be deemed complete unless it is accompanied by the <u>original</u> of the FBI background report and the State of Ohio BCI background report).

To obtain the background reports you must first call the Stark County Sheriff's Office to receive the necessary instructions and to make an appointment. Remember that you will need to bring a valid drivers license, or a valid I.D. along with you to the Sheriff Department. Once completed the FBI and BCI reports will be mailed to you.

You will find the Stark County Sheriff's Office information below:

Stark County Sheriff's Office 4500 Atlantic Blvd. NE Canton, OH 44705 Phone 330-451-1383 Option #4

They are open 7 am to 3 pm -- Monday and Wednesday Only

Once you receive the FBI and the BCI reports from the Sheriff's office, bring the ORIGINALS along with the Transient Vendor Permit Application, and any other essential paperwork to the Plain Township Zoning Office located at 2600 Easton St. NE Canton, Ohio 44721.